

SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY  
BOARD MEETING PACKET  
SEPTEMBER 18, 2023

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AGENDA

DRAFT MINUTES FROM AUGUST 28, 2023 MEETING

BILLS RECEIVED SINCE AUGUST 28, 2023 MEETING

T4A SEPTEMBER MONTHLY REPORT



**Schuylkill River Passenger Rail Authority**  
**Meeting Agenda**  
September 18, 2023, 3pm\*

1. Call to Order
2. Adoption of August 28 Minutes
3. Board Member Comments
4. Public Comment on Agenda Items
5. Committee Reports
  - a. Finance – Commissioner Lawrence, Chair
    - i. Motion to Pay Bills – *Action*
  - b. Marketing & Public Relations – Brian O’Leary, Chair
    - i. Committee Update
  - c. Planning – Scott France, Chair
    - i. Committee Update
  - d. Personnel – Commissioner Moskowitz, Chair
    - i. Committee Update
  - e. Community Engagement – Jim Gerlach, Chair
    - i. Committee Update
  - f. By-Laws – Scott France, Chair
    - i. Committee Update
6. Executive Director’s Report
7. Other Business
8. General Public Comment
9. Adjourn

The next regularly scheduled meeting of the Schuylkill River Passenger Rail Authority will be conducted as a hybrid meeting at 3:00 PM on Monday, October 23, 2023. The meeting will be held in-person at Montgomery County Community College in Pottstown. Virtual participation via the public registration link provided on the website will also be available for that meeting. All SRPRA Board meetings are open to the public.

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\*The October meeting will be held both in-person and virtually. Please visit the Authority website for more information and the registration link. [www.GoSRPRA.com](http://www.GoSRPRA.com)

SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY  
BOARD MEETING PACKET  
SEPTEMBER 18, 2023

DRAFT MINUTES FROM AUGUST 28, 2023 MEETING

# Schuylkill River Passenger Rail Authority Meeting

## DRAFT Minutes

August 28, 2023

3:00 p.m.

The following members were in attendance:

### **Authority Members in Attendance:**

Christian Leinbach, Berks County Board of Commissioners, Chair  
Scott France, Executive Director, Montgomery County Planning Commission, Secretary  
Jim Gerlach, President, GRCA, Assistant Secretary  
Kenneth Lawrence, Jr., Montgomery County Commissioner, Treasurer  
Peter Urscheler, Phoenixville Borough Mayor, Assistant Treasurer  
Brian O’Leary, Executive Director, Chester County Planning Commission  
Eddie Moran, Mayor, City of Reading

### **Authority Members Absent:**

Marian Moskowitz, Chester County Commissioner, Vice Chair  
David Zellers, Montgomery County Director of Commerce

### **1. Call to Order**

Commissioner Christian Leinbach, Chair of the SRPRA, called the meeting to order at 3:00 p.m.  
Mr. Dan Becker of Kozloff Stoudt Attorneys, legal counsel for the Authority, read the guidelines for making public comments.

### **2. Adoption of July 24, 2023 Minutes**

Christian Leinbach called for any corrections to the minutes.

*As there were no corrections or objections to the draft minutes of the July 24, 2023 SRPRA meeting submitted, the minutes were approved.*

### **3. Board Member Comments**

*There were no Board member comments.*

### **4. Public Comment on Agenda Items**

*There were no public comments on agenda items.*

### **5. Formation of Committee To Explore Potential Need for Amendment to Articles of Incorporation and/or By-Laws – Action**

Mr. Dan Becker explained that recently completed grant applications completed on behalf of the SRPRA raised the question of whether there is a need to amend the Authority’s Articles of Incorporation and/or its By-Laws. He suggested that a committee be formed and meet as soon as possible to determine if action is needed. Upon discussion, an amended motion was proposed to nominate Board Members Scott France and Brian O’Leary to form the committee, along with Dan Becker and Tom Frawley. Tom said that if the action is approved, he would convene the committee as soon as possible.

*Mayor Peter Urscheler motioned, and Commissioner Ken Lawrence Jr., seconded, all voted unanimously, and the motion was carried to approve the formation of a committee to determine whether the SRPRA's Articles of Incorporation and/or its By-Laws require amendment.*

**6. Renewal of Authority D&O Liability Insurance Policy – Action**

Tom Frawley reported that the Authority's D&O liability insurance policy with ALTRU expires soon; there is a slight annual premium increase from \$1,975 to \$2,085 if the Board approves the renewal of this policy.

*Mayor Peter Urscheler motioned, and Mr. Brian O'Leary seconded, all voted unanimously, and the motion was carried to approve the renewal of the SRPRA's D&O liability insurance policy with ALTRU.*

**7. Committee Reports**

**a. Finance – Commissioner Kenneth Lawrence Jr., Chair**

i. Adoption of Revised 2023-2025 Budget – Action

Commissioner Ken Lawrence Jr. explained that the SRPRA's 2023 budget has been updated to reflect new knowledge of the Authority's costs, as the Finance Committee now has a better handle on forecasting to-date costs. Tom Frawley said that the costs to-date were lower than forecasted, and that the Authority is in good financial shape. He added that the "ask" from the individual participating counties going forward is slightly reduced from what was in last year's budget. Berks County contributed in advance, so Chester and Montgomery Counties' contributions will be \$50,000.00 each in 2023, and \$75,000.00 each in 2024.

*Commissioner Ken Lawrence Jr. motioned, and Mayor Peter Urscheler seconded, all voted unanimously, and the motion was carried to adopt the SRPRA's 2023-2025 revised budget.*

ii. Motion to Pay Bills – Action

Commissioner Lawrence said there were three bills presented for payment, subject to the Board's approval.

*Commissioner Lawrence motioned, and Brian O'Leary seconded, all voted unanimously, and the motion was carried to approve the payments of three bills presented in the SRPRA's August 28, 2023 Board meeting packet.*

**b. Marketing & Public Relations – Brian O'Leary, Chair**

i. Committee Update

Brian O'Leary reported that the committee met in August. They have fine-tuned the website and the SRPRA's social media is up and running. He encouraged meeting attendees to like and share the postings. The committee is also at work preparing a press release for when the Federal Corridor ID program announces its results.

**c. Planning – Scott France, Chair**

i. Committee Update

Scott France reported that the Planning Committee meeting with PennDOT has been rescheduled and will be held at the end of November. There were over 90 eligible applications in the current round

under FRA Corridor ID consideration; he does not know how many applications will ultimately be accepted.

Scott added that the FRA did not expect their decision on the results of the applications for the corridor program to be released or made public until November, and the next round will probably not take place until 2025.

Scott shared bus ridership information from the bus service currently running from Reading to Philadelphia. It is approximately 50 riders per day, 2 round trips per day, which is double the initial volume.

Scott reported that he attended the Federal Railroad Administration (FRA) webinar last Wednesday. It outlined the three steps of the Corridor ID Program: 1) Scope; 2) Service Development Plan; and, 3) Preliminary Engineering (including NEPA). He presented some summary slides on Corridor ID program, which is the primary mechanism for developing passenger rail corridors and projects around the country. He reminded the Board that although it will connect to the Northeast Corridor, the SRPRA service would be considered a new line. He also noted that even though the level of non-federal commitment may be modest to start, it will grow during implementation and beyond.

**d. Personnel – Comm. Moskowitz, Chair**

i. Committee Update

On behalf of Commissioner Moskowitz, Chair, who was not present, Mayor Peter Urscheler, Assistant Treasurer, said that the Committee had no news to report.

**e. Community Engagement – Jim Gerlach, Chair**

i. Committee Update

Jim Gerlach reported that his Committee issued a written informational memo to state and federal legislators in the corridor region, updating them as to what's been happening both at the Authority and in local communities. From now until November, the Committee will be discussing what other community activities they can target to keep the project in the public eye.

**8. Executive Director's Report**

Tom Frawley, Executive Director, said that he would be formally communicating with the counties regarding the 2023 contributions. He also announced that the October SRPRA board meeting would be held as a hybrid/in person meeting in Pottstown. Tom reported that Congresswoman Madeleine Dean visited Reading to tour candidate sites for a station facility, and that she continues to show support for the project. As well, Tom said that the RFP for the SRPRA's consulting services is almost complete. He is finalizing the scope of work and, subject to finalizing the grant agreement with FRA, should have the RFP posted on the website in a matter of weeks.

Christian asked Tom about the FRA's assertion a few months ago that the Authority should start working on its Service Development Plan. He wondered if the SRPRA needs to do anything on this now, and whether approval needs to be obtained before funds are expended.

Tom replied that since it is a reimbursement grant, reimbursement eligibility begins when the grant agreement is executed and a particular activity has been approved.

**9. Other Business**

*There was no other business discussed.*

**10. General Public Comment**

There was a question posed from an anonymous attendee asking if the Amtrak bus operation has been made known to Albright, Berks and Reading Area Community College, and Alvernia, Penn State and Kutztown Universities in the interest of boosting ridership. Tom Frawley said he would pass this concern along to Amtrak.

**11. Adjourn**

Christian Leinbach called to adjourn the meeting.

*Jim Gerlach motioned, and Scott France seconded, all voted unanimously, to adjourn the August 2023 meeting of the SRPRA Board.*

**Next Board Meeting**

September 18, 2023 at 3:00 p.m. will be held as a hybrid meeting in Pottstown and via Zoom.

Respectfully submitted,



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Ann Marie Meehan

SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY  
BOARD MEETING PACKET  
SEPTEMBER 18, 2023

BILLS RECEIVED SINCE AUGUST 28 MEETING



*BILLS DUE AND PAYABLE*

AMOUNT	PAYEE	DESCRIPTION	BILL DATE
\$15,440.00	Kozloff Stoudt	Oct 2022 – August 2023 (3 invoices)	See Description
\$10,511.65	Thomas E. Frawley Consulting	ED Compensation, August 2023	08/08/2023
\$3,500.00	Smart Growth America T4A	August Fee	09/15/2023*
\$2,500.00	Virtual Farm Creative, Inc	September Fee	09/15/2023*
\$31,951.65	TOTAL		

\*ANTICIPATED

**FROM: THOMAS E FRAWLEY CONSULTING, LLC**  
**551 Daventry Road**  
**Berwyn, PA 19312-1740**  
**Attention: Thomas E. Frawley**

Thomas E. Frawley Contact Information:  
 Tom@FrawleyConsulting.com  
 610-724-5028 (Mobile)

**TO: SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY**  
**Berks County Courthouse and Government Services Center**  
**633 Court Street**  
**Reading, PA 19601**  
**Attention: Finance Committee**

Contract Date: 20SEP2022	Sequential Payment Request Number: 12
Start Date: 26SEP2022	Invoice Number: 2023-08
	Invoice Date: 07SEP2023

Invoice for services performed as Executive Director of the Schuylkill River Passenger Rail Authority for the period: Tuesday, August 1, 2023 through Thursday, August 31, 2023.

**LABOR, INCLUDING OVERHEAD AND FEE**

ELEMENT DESCRIPTION	TASK HOURS	CONTRACT RATE	TOTAL LABOR CHARGES
August 2023	77.75	\$130.00	\$10,107.50
			\$10,107.50

**EXPENSES, AT COST**

DESCRIPTON OF EXPENSES	NOTES	EXPENSES INVOICED
Personal auto		\$404.15

**TOTAL CHARGES THIS INVOICE - LABOR AND EXPENSES**

\$10,511.65

**INVOICE LABOR, EXPENSES, AND HOURS SUMMARY AND STATUS**

	LABOR	EXPENSES	TOTAL
CHARGED PRIOR TO 01AUG2023	\$87,229.00	\$879.44	\$88,108.44
CHARGED DURING 01AUG2023 - 31AUG2023	\$10,107.50	\$404.15	\$10,511.65
OVERALL CHARGED TO DATE	\$97,336.50	\$1,283.59	\$98,620.09
PREVIOUS INVOICES OUTSTANDING	\$0.00	\$0.00	\$0.00
TOTAL INVOICES OUTSTANDING INCLUDING THIS INVOICE	\$10,107.50	\$404.15	\$10,511.65

	HOURS
HOURS EXPENDED PRIOR TO 01AUG2023	872.90
TOTAL HOURS CHARGED DURING 01AUG2023 - 31AUG2023	77.75
TOTAL HOURS CHARGED 01SEP2022 THROUGH 31AUG2023	950.65

I have personally examined this billing statement. All entries are correct and reasonable for the services performed and allowable costs incurred, and no item on this statement has been previously billed.



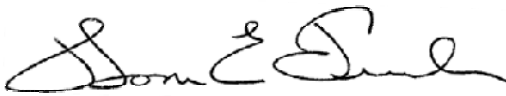
Thomas E. Frawley, P.E., Esq. - Principal

07-SEP-2023  
 DATE

Thomas E. Frawley, P.E., Esq., MBA - Executive Director  
 Hours - Tuesday 01AUG2023 through Thursday 31AUG2023  
 Invoice Number: 2023-08  
 Invoice Date: 07SEP2023

DAY	DATE	HOURS	DESCRIPTION OF PRIMARY ACTIVITIES PERFORMED (ADDITIONAL INFORMATION PROVIDED IN ATTACHED MONTHLY EXECUTIVE DIRECTOR'S REPORT)
Tuesday	1	3.00	Consultant RFP
Wednesday	2	3.50	Consultant RFP; Marketing & PR Cmte Meeting
Thursday	3	5.00	Consultant RFP; Social Media; By-Laws
Friday	4	2.50	October in-person meeting prep
Saturday	5	0.00	
Sunday	6	0.00	
Monday	7	3.50	FRA grant agreement SOW
Tuesday	8	3.00	Consultant RFP; Filing
Wednesday	9	3.50	Consultant RFP; Social Media
Thursday	10	2.00	Sen Casey Staff Meeting in Phoenixville
Friday	11	2.00	Consultant RFP
Saturday	12	2.00	Consultant RFP
Sunday	13	6.00	Consultant RFP
Monday	14	3.00	Planning Cmte Meeting; Consultant RFP
Tuesday	15	2.75	Planning Cmte Meeting; Board and Finance Agendas; Consultant RFP
Wednesday	16	3.50	FRA Grant Meeting; Finance Cmte Meeting
Thursday	17	5.00	Consultant RFP
Friday	18	1.50	Consultant Briefing - HDR
Saturday	19	0.00	
Sunday	20	0.00	
Monday	21	1.00	Emails and filing
Tuesday	22	1.00	Emails and filing
Wednesday	23	3.50	Rep Dean Meeting in Reading; FRA CIDP Webinar
Thursday	24	2.50	Technical Cmte Meeting; Planning Directors Meeting
Friday	25	4.50	Prepare and Distribute Board Packet
Saturday	26	0.00	
Sunday	27	0.00	
Monday	28	4.50	Board Meeting; Consultant RFP
Tuesday	29	1.50	Consultant RFP
Wednesday	30	5.00	Passenger Rail Round Table in Scranton
Thursday	31	2.50	PowerPoint for PA Economic Development Conference

Task Totals:	77.75	
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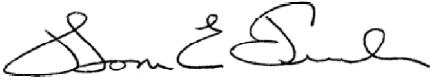
Certified:  Date: 07-SEP-2023  
 Thomas E. Frawley, P.E., Esq. - Prinicpal

Thomas E. Frawley, P.E., Esq., MBA - Executive Director  
Expenses - Tuesday 01AUG2023 through Thursday 31AUG2023  
Invoice Number: 2023-08  
Invoice Date: 07SEP2023

**EXPENSES THIS INVOICE**

DATE	DESCRIPTION	AMOUNT	NOTES
10-Aug-23	Personal Auto: Berwyn-Phoenixville RT	\$13.10	20 miles at \$0.655
23-Aug-23	Personal Auto: Berwyn-Reading RT	\$60.26	92 miles at \$0.655
29-Aug-23	Hotel: Allentown PA	\$172.28	
30-Aug-23	Personal Auto: Berwyn-Scranton RT	\$158.51	242 miles at \$0.655

Task 1 Total:

Certified:  Date: 07-SEP-2023  
Thomas E. Frawley, P.E., Esq. - Prinicpal



2640 Westview Drive  
Wyomissing, PA 19610  
(610) 670-2552  
TAX ID# 23-3022715

Schuylkill River Passenger Rail Authority  
Attn: David Hunter  
633 Court Street  
Reading, PA 19601

January 30, 2023  
**Statement No. 191419**

**CLIENT: 212609 - Schuylkill River Passenger Rail Authority**

**Matters on this Statement**

<b>MATTER</b>	<b>FEES</b>	<b>COSTS</b>	<b>TOTAL</b>
001 - General	1,862.50	0.00	1,862.50
003 - By-Laws	200.00	0.00	200.00
005 - Executive Director Search	175.00	0.00	175.00
<b>Total of all 3 matters on this bill</b>	<b>\$2,237.50</b>	<b>\$0.00</b>	<b>\$2,237.50</b>

PLEASE REFERENCE FILE AND STATEMENT NUMBER ON REMITTANCE  
PAYABLE UPON RECEIPT



2640 Westview Drive  
 Wyomissing, PA 19610  
 (610) 670-2552  
 TAX ID # 23-3022715

January 30, 2023  
 Page 2

**Client:** Schuylkill River Passenger Rail Authority **Statement No.** 191419

**Matter:** 001 General

**PROFESSIONAL SERVICES**

<b>Date</b>	<b>Atty</b>	<b>Description</b>
10/18/22	NLH	Correspondence from Mr. Frawley re EIN, DUNS and SAM numbers; review files; correspondence to Mr. Frawley
10/18/22	NLH	Correspondence from Mr. Frawley; conference with Mr. Becker; prepare comparison of SGA comments to Agreement and KS version; review SGA comments; conference with Mr. Becker
10/19/22	DPB	Telephone call Tom Fraley; review/revise Service Agreement Proposal;
10/21/22	DPB	Telephone calls Tom Frawley re SGA Resolution and Service Agreement; emails Tom Frawley re Resolution and Service Agreement; review/revise Resolution and Service Agreement; telephone call Brian O'Leary; review SRPRA By-Laws; emails Brian O'Leary;
10/24/22	DPB	Prepare/attend meeting Review meeting packet; Prepare/attend meeting Board Meeting;
11/28/22	LCB	Review emails from Mr. Frawley
11/28/22	DPB	Emails Tom Frawley; Telephone Tom Frawley; legal research reorganization meeting; prep/attend Board Meeting;
12/19/22	DPB	Telephone call Tom Frawley; review Auditor RFP; review agenda;

**Total Professional Services** **\$1,862.50**

**Matter Totals**

**Total This Matter** **\$1,862.50**

PLEASE REFERENCE FILE AND STATEMENT NUMBER ON REMITTANCE  
 PAYABLE UPON RECEIPT



2640 Westview Drive  
Wyomissing, PA 19610  
(610) 670-2552  
TAX ID # 23-3022715

January 30, 2023  
Page 3

**Client:** Schuylkill River Passenger Rail Authority

**Statement No.** 191419

**Matter:** 003 By-Laws

**PROFESSIONAL SERVICES**

<b>Date</b>	<b>Atty</b>	<b>Description</b>
10/19/22	DPB	Telephone call Tom Frawley Regarding amendments to the bylaws; review Tom Fraleys proposed amendments to bylaws; review authority bylaws;

**Total Professional Services** **\$200.00**

**Matter Totals**

**Total This Matter** **\$200.00**

PLEASE REFERENCE FILE AND STATEMENT NUMBER ON REMITTANCE  
PAYABLE UPON RECEIPT



2640 Westview Drive  
Wyomissing, PA 19610  
(610) 670-2552  
TAX ID # 23-3022715

January 30, 2023  
Page 4

**Client:** Schuylkill River Passenger Rail Authority

**Statement No.** 191419

**Matter:** 005 Executive Director Search

**PROFESSIONAL SERVICES**

<b>Date</b>	<b>Atty</b>	<b>Description</b>
10/01/22	DPB	Email s Tom Frawley, Esq.;
10/03/22	DPB	Telephone call Tom Frawley, Esq.; review/revise SGA Service Agreement Proposal;

**Total Professional Services** **\$175.00**

**Matter Totals**

**Total This Matter** **\$175.00**

**Statement Total**

Total Professional Services 2,237.50

Total Disbursements 0.00

**CURRENT Statement TOTAL AMOUNT DUE** **\$2,237.50**

PLEASE REFERENCE FILE AND STATEMENT NUMBER ON REMITTANCE  
PAYABLE UPON RECEIPT





2640 Westview Drive  
Wyomissing, PA 19610  
(610) 670-2552  
TAX ID# 23-3022715

Schuylkill River Passenger Rail Authority  
Attn: David Hunter  
633 Court Street  
Reading, PA 19601

January 31, 2023  
**Invoice No. 191419**

Client No: 212609 - Schuylkill River Passenger Rail Authority

<b>Matter</b>	<b>Professional Services</b>	<b>Expenses</b>	<b>Total</b>
001 - General	3,857.50	0.00	3,857.50
003 - By-Laws	200.00	0.00	200.00
005 - Executive Director Search	1,107.50	0.00	1,107.50
	<b>Total Current Invoice</b>		<b><u>\$5,165.00</u></b>

**Client Accounts Receivable Aging**

<b>Total for Client</b>	<b>0 to 30</b>	<b>31 to 60</b>	<b>61 to 90</b>	<b>91 to 120</b>	<b>121 Plus</b>
<b>5,165.00</b>	5,165.00	0.00	0.00	0.00	0.00

PAYABLE UPON RECEIPT  
PLEASE REFERENCE CLIENT AND INVOICE NUMBER ON REMITTANCE

**Client No: 212609 - Schuylkill River Passenger Rail Authority**

January 31, 2023  
**Invoice No. 191419**

**Page 1**

**Matter: 001      General**

**PROFESSIONAL SERVICES**

<b>Date</b>		<b>Services</b>
10/05/22	NLH	Conference with Mr. Becker; review SGA Agreement; telephone conference with Mr. Frawley re Smart Growth America Service Agreement Proposal
10/06/22	NLH	Review/revise SGA Service Agreement; conference with Mr. Becker; telephone conference with Mr. Frawley; review/revise SGA Service Agreement
10/18/22	NLH	Correspondence from Mr. Frawley re EIN, DUNS and SAM numbers; review files; correspondence to Mr. Frawley
10/18/22	NLH	Correspondence from Mr. Frawley; conference with Mr. Becker; prepare comparison of SGA comments to Agreement and KS version; review SGA comments; conference with Mr. Becker
10/19/22	DPB	Telephone call Tom Frawley; review/revise Service Agreement Proposal;
10/19/22	NLH	Telephone conference with Mr. Frawley; review/revise SGA Agreement; correspondence to Mr. Frawley; correspondence from Mr. Frawley; correspondence to Mr. Frawley
10/21/22	DPB	Telephone calls Tom Frawley re SGA Resolution and Service Agreement; emails Tom Frawley re Resolution and Service Agreement; review/revise Resolution and Service Agreement; telephone call Brian O'Leary; review SRPRA By-Laws; emails Brian O'Leary;
10/21/22	NLH	Conferences with Mr. Becker; telephone conferences with Mr. Frawley; revise SGA Agreement; correspondence to Mr. Frawley; correspondences from Mr. Frawley
10/24/22	NLH	Conference with Mr. Becker; telephone conference with Mr. Frawley; attend Board monthly meeting; conference with Mr. Becker; correspondence to Mr. Frawley
10/24/22	DPB	Prepare/attend meeting Review meeting packet; Prepare/attend meeting Board Meeting;
11/28/22	LCB	Review emails from Mr. Frawley
11/28/22	DPB	Emails Tom Frawley; Telephone Tom Frawley; legal research reorganization meeting; prep/attend Board Meeting;
11/28/22	CJM	Research or Legal Analysis re Annual/Reorganization Meetings req'd for Authorities per Section 5610 of the MAA
11/28/22	NLH	Prepare for meeting; attend Board meeting; conference with Mr. Becker
12/19/22	NLH	Conference with Mr. Becker; telephone conference with Mr. Frawley



2640 Westview Drive  
Wyomissing, PA 19610  
(610) 670-2552  
TAX ID# 23-3022715

**Client No: 212609 - Schuylkill River Passenger Rail Authority**

January 31, 2023  
**Invoice No. 191419**

**Page 2**

**PROFESSIONAL SERVICES**

<b>Date</b>	<b>Services</b>	
12/19/22	DPB Telephone call Tom Frawley; review Auditor RFP; review agenda;	
12/19/22	DPB Prep/attend Board Meeting;	
<b>Total for Services</b>		<b>\$3,857.50</b>
<b>Total This Matter</b>		<b><u>\$3,857.50</u></b>



2640 Westview Drive  
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TAX ID# 23-3022715

**Client No: 212609 - Schuylkill River Passenger Rail Authority**

January 31, 2023  
**Invoice No. 191419**

**Page 3**

**Matter: 003 By-Laws**

**PROFESSIONAL SERVICES**

<b>Date</b>	<b>Services</b>	
10/19/22 DPB	Telephone call Tom Frawley Regarding amendments to the bylaws; review Tom Fraleys proposed amendments to bylaws; review authority bylaws;	
<b>Total for Services</b>		<b>\$200.00</b>
	<b>Total This Matter</b>	<b>\$200.00</b>



2640 Westview Drive  
Wyomissing, PA 19610  
(610) 670-2552  
TAX ID# 23-3022715

**Client No: 212609 - Schuylkill River Passenger Rail Authority**

January 31, 2023  
**Invoice No. 191419**

**Page 4**

**Matter: 005 Executive Director Search**

**PROFESSIONAL SERVICES**

<b>Date</b>		<b>Services</b>	
10/01/22	DPB	Email s Tom Frawley, Esq.;	
10/03/22	NLH	Conference with Mr. Becker; telephone conference with Mr. Frawley re Consultant Agreement	
10/03/22	DPB	Telephone call Tom Frawley, Esq.; review/revise SGA Service Agreement Proposal;	
10/05/22	DPB	Email s Tom Frawley, Esq.; review Tom Frawley's comments to SGA Ageement; telephone call Tom Frawley, Esq.;	
10/18/22	DPB	Review/revise SG a red line comments to service agreement proposal; email Tom Frawley; telephone call Tom Frawley;	
<b>Total for Services</b>			<b>\$1,107.50</b>
<b>Total This Matter</b>			<b>\$1,107.50</b>



2640 Westview Drive  
Wyomissing, PA 19610  
(610) 670-2552  
TAX ID# 23-3022715

Please return this page with remittance

Invoice No. 191419  
Bill Date: January 31, 2023  
Client Code: 212609  
Client Name: Schuylkill River Passenger Rail Authority

Total Professional Services on Current Invoice	5,165.00
Total Expenses on Current Invoice	0.00
<b>Total Current Invoice</b>	<b><u><u>\$5,165.00</u></u></b>

Amount enclosed: \_\_\_\_\_

**Payment can be made online via check or credit card at  
[www.kozloffstoudt.com](http://www.kozloffstoudt.com)**

**Please contact our accounting department if you have any questions via phone at  
(610) 670-2552 or email [cmerc@kozloffstoudt.com](mailto:cmerc@kozloffstoudt.com).**



2640 Westview Drive  
Wyomissing, PA 19610  
(610) 670-2552  
TAX ID# 23-3022715

Schuylkill River Passenger Rail Authority  
Attn: David Hunter  
633 Court Street  
Reading, PA 19601

September 5, 2023  
**Invoice No. 194342**

Client No: 212609 - Schuylkill River Passenger Rail Authority

<b>Matter</b>	<b>Professional Services</b>	<b>Expenses</b>	<b>Total</b>
001 - General	2,455.00	0.00	2,455.00
002 - Articles of Incorporation	385.00	0.00	385.00
003 - By-Laws	1,927.50	0.00	1,927.50
007 - Professional Services - Social Media Consultant	3,237.50	0.00	3,237.50
	<b>Total Current Invoice</b>		<b><u>\$8,005.00</u></b>
	<b>Previous Balance</b>		<b><u>\$7,435.00</u></b>
	<b>Amount Due</b>		<b><u>\$15,440.00</u></b>

**Client Accounts Receivable Aging**

<b>Total for Client</b>	<b>0 to 30</b>	<b>31 to 60</b>	<b>61 to 90</b>	<b>91 to 120</b>	<b>121 Plus</b>
<b>15,440.00</b>	8,005.00	0.00	0.00	2,270.00	5,165.00

PAYABLE UPON RECEIPT  
PLEASE REFERENCE CLIENT AND INVOICE NUMBER ON REMITTANCE



2640 Westview Drive  
 Wyomissing, PA 19610  
 (610) 670-2552  
 TAX ID# 23-3022715

**Client No: 212609 - Schuylkill River Passenger Rail Authority**

September 5, 2023  
**Invoice No. 194342**

**Page 1**

**Matter: 001 General**

**PROFESSIONAL SERVICES**

<b>Date</b>		<b>Services</b>	
03/27/23	NLH	Correspondence from Mr. Frawley	
05/19/23	DPB	emails Tom Frawley; review meeting packet;	
05/22/23	DPB	Review agenda and meeting documents; prep/attend Board zoom meeting; telephone and text message Tom Frawley;	
06/26/23	DPB	Prepare/attend Board Meeting;	
06/26/23	DPB	Telephone call Tom Frawley re: term of Board member and RFP for Engineering firm; review MAA re: term of member;	
06/29/23	DPB	telephone call Jamal Abadolo re Board Member; telephone call Christian Leinbach; telephone call Christine Sadler, Esq.	
06/30/23	DPB	texts Christian Leinbach re term limits;	
07/23/23	DPB	emails Tom Frawley and Scott France re insurance renewal process;	
07/24/23	DPB	Emails Tom Frawley and Scott France re insurance renewal; prep/attend Board Meeting;	
08/07/23	NLH	Correspondence to Mr. Frawley; correspondences from Mr. Frawley	
08/15/23	DPB	Emails Tom Frawley re: RFP for Professional Engineering Services;	
08/26/23	DPB	Emails Scott France re: Board Membership and replacement members; legal research;	
08/28/23	CJM	Legal Research of Authorities Act & Case Law re Authority Board's Power over Appointments and Removals	
08/28/23	DPB	Prepare/attend Board Meeting; telephone call Tom Frawley re meeting prep;	
08/29/23	CJM	Memo re Authority Board's Power over Appointments and Removals	
08/29/23	CJM	Finalize/Edit/Proof Memo re Removal of Board Member & Authority's Power	
<b>Total for Services</b>			<b>\$2,455.00</b>

<b>Total This Matter</b>	<b>\$2,455.00</b>
Previous Balance	6,002.50
<b>Amount Due</b>	<b>\$8,457.50</b>





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**Client No: 212609 - Schuylkill River Passenger Rail Authority**

September 5, 2023  
**Invoice No. 194342**

**Page 2**

**Matter: 002 Articles of Incorporation**

**PROFESSIONAL SERVICES**

<b>Date</b>	<b>Services</b>
08/15/23 NLH	Conferences with Mr. Becker; memo to Mr. Becker re procedure to Amend Articles of Incorporation; prepare/review/revise Bylaws amendment; prepare Resolutions authorizing Articles of Amendment and Amendment to Bylaws

**Total for Services** **\$385.00**

**Total This Matter** **\$385.00**



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**Client No: 212609 - Schuylkill River Passenger Rail Authority**

September 5, 2023  
**Invoice No. 194342**

**Page 3**

**Matter: 003 By-Laws**

**PROFESSIONAL SERVICES**

<b>Date</b>		<b>Services</b>	
07/27/23	DPB	email Tom Frawley re: FRA and By-laws; review By-laws;	
07/28/23	DPB	emails Tom Frawley re: by-laws amendment; telephone calls Tom Frawley re amending by-laws and AOI; review by-laws and articles of incorporation;	
08/02/23	DPB	email Christian Leinbach re: amending By-Laws;	
08/03/23	NLH	Telephone conference with Tom Frawley; review amendment to Bylaws	
08/04/23	NLH	Prepare Articles of Amendment and Docketing Statement Changes; prepare Amendment to Bylaws; review/revise Resolutions; conference with Mr. Becker; correspondence to Mr. Frawley	
08/07/23	DPB	E-mail Tom Frawley re Articles of Incorporation and By-law Amendment; review Articles of Incorporation and By-law amendment;	
08/15/23	DPB	Review/revise Amendment to By-Laws and Articles of Incorporation; telephone call Tom Frawley; prepare/attend Zoom Executive Committee meeting with Christian Leinbach, Ken Lawrence and Tom Frawley; legal research re: advertisement requirements for amending Articles of Incorporation;	
08/28/23	NLH	Conference with Mr. Becker; review various correspondences; review Articles of Incorporation and Bylaws; memo to Mr. Becker re removal of Board member	
08/28/23	DPB	Telephone call Tom Frawley re: board membership and by-laws; emails Scott France; review By-laws;	
08/29/23	DPB	Legal representation by-laws;	
<b>Total for Services</b>			<b>\$1,927.50</b>

<b>Total This Matter</b>	<u><b>\$1,927.50</b></u>
Previous Balance	200.00
<b>Amount Due</b>	<u><b>\$2,127.50</b></u>



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**Client No: 212609 - Schuylkill River Passenger Rail Authority**

September 5, 2023  
**Invoice No. 194342**

**Page 4**

**Matter: 007 Professional Services - Social Media Consultant**

**PROFESSIONAL SERVICES**

<b>Date</b>		<b>Services</b>	
05/25/23	NLH	Correspondence from Mr. Frawley	
05/30/23	NLH	Review/revise Virtual Farm Professional Services Agreement	
05/31/23	NLH	Review/revise Virtual Farm Professional Services Agreement; correspondence to Mr. Frawley	
06/01/23	NLH	Review/revise Virtual Farm Agreement; correspondence to Mr. Frawley; correspondence from Mr. Frawley	
06/02/23	DPB	Review/revise agreement	
06/02/23	NLH	Correspondence from Mr. Frawley; review revisions	
06/05/23	DPB	Telephone call Tom Frawley re amending Agreement	
06/06/23	DPB	Emails Tom Frawley re VF's Contract;	
06/13/23	NLH	Telephone conference with Mr. Frawley	
06/13/23	DPB	Telephone Tom Frawley re: professional service contract; review contract document;	
06/20/23	NLH	Attend Zoom meeting; conference with Mr. Becker	
06/20/23	DPB	Prep/attend zoom meeting re: PSA with ritual Farm;	
<b>Total for Services</b>			<b>\$3,237.50</b>
		<b>Total This Matter</b>	<b>\$3,237.50</b>
		Previous Balance	125.00
		<b>Amount Due</b>	<b>\$3,362.50</b>



2640 Westview Drive  
Wyomissing, PA 19610  
(610) 670-2552  
TAX ID# 23-3022715

## Please return this page with remittance

Invoice No. 194342  
Bill Date: September 5, 2023  
Client Code: 212609  
Client Name: Schuylkill River Passenger Rail Authority

Total Professional Services on Current Invoice	8,005.00
Total Expenses on Current Invoice	0.00
<b>Total Current Invoice</b>	<b><u>\$8,005.00</u></b>
<b>Previous Balance</b>	<b><u>\$7,435.00</u></b>
<b>Amount Due</b>	<b><u>\$15,440.00</u></b>

Amount enclosed: \_\_\_\_\_

**Payment can be made online via check or credit card at  
[www.kozloffstoudt.com](http://www.kozloffstoudt.com)**

**Please contact our accounting department if you have any questions via phone at  
(610) 670-2552 or email [cmercerc@kozloffstoudt.com](mailto:cmercerc@kozloffstoudt.com).**

SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY  
BOARD MEETING PACKET  
SEPTEMBER 18, 2023

TRANSPORTATION FOR AMERICA (T4A)  
SEPTEMBER 2023 MONTHLY REPORT

## September 2023 Report to the Schuylkill River Passenger Rail Authority

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### Senators propose ‘minibus’ floor plan

On September 6, 2023, Senate Majority Leader Chuck Schumer (D-NY) announced that the Senate will soon hold a vote on a “minibus” funding package, demonstrating bipartisan cooperation as the chamber’s leaders face off with House Republicans ahead of the Sept. 30 deadline to avert a government shutdown. The package will include the Transportation, Housing, and Urban Development budget, which includes Sen. Cindy Hyde-Smith’s earmark to fund the HCDC’s SRT project. The Senate will likely vote on the package during the week of September 11, but it faces an uncertain path forward in the House. This follows a months-long appropriations battle in both chambers that has no clear path to a full resolution. [Read our memo on the Senate’s proposed transportation funding bill here>>](#)

### GOP senators: next move to avert shutdown is on McCarthy

On September 11, 2023, *Politico* [reported](#) that Republican members of the U.S. Senate are urging House Speaker Kevin McCarthy to introduce his chamber’s appropriations bill as early as possible. This comes after Senate Democrats (as reported in the item above) race to introduce their bill first. Whichever appropriations bill, House or Senate, is introduced first will likely give that chamber the upper hand in the inter-chamber negotiations that follow. But McCarthy faces a challenge within his own party, as the right-flank House Freedom Caucus threatens to oust him as Speaker if he does not give into their demands.

### Amtrak makes case in court for immediate takeover of Union Station

On September 11, 2023, the *Washington Post* [reported](#) that Amtrak testified in federal court that they should be granted an eminent domain claim for seizure of Union Station in Washington, DC. Union Station is a key rail hub for much of the eastern United States, and it is currently owned by Union Station Investco LLC, a subsidiary of the New York based-Ashkenazy Acquisition Corp., which has subleasing rights of the station through 2084. Amtrak said that Union Station Investco LLC has delayed repair and capital projects, claiming that they would be better stewards of the 116-year-old station. From the *Post* article: “Amtrak said it would add customer service stations, restrooms and new passenger seating areas, including in the main hall. It also plans to repurpose space in the lower level formerly occupied by a movie theater.”

### Railroad Crossing Elimination Grant Program

According to the Federal Railroad Administration’s [website](#), the FRA will soon release a notice of funding opportunity for the [Railroad Crossing Elimination Grant Program](#) by the end of the summer. This is a good opportunity for the HCDC to evaluate the need for any railroad-roadway grade crossings that need to be grade-separated before the implementation of passenger rail service. [You can read last year’s notice here.](#)

## **FRA grants timeline**

The Federal Railroad Administration (FRA) has released a useful reference tool to track their grant program release and award schedule. We have included an image of the tool below for ease of reference, but you can [view it on the FRA's website as well>>](#). The calendar indicates that FRA will announce selected corridors under the Corridor Identification and Development Program (CIDP) in November or December of this year. But note, for instance, that the CRISI grant awards have yet to be announced, so the calendar is not always fully up to date.

For questions or more information, please contact John Robert Smith at [jrsmith@t4america.org](mailto:jrsmith@t4america.org) or 601-527-5040.