

SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY  
BOARD MEETING PACKET  
FEBRUARY 23, 2026

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COALBROOKDALE RAILROAD LETTER OF SUPPORT



## Schuylkill River Passenger Rail Authority

### Meeting Agenda

February 23, 2026, 3:00 PM

1. Call to Order
2. Adoption of January 26, 2026 Minutes
3. Board Member Comments
4. Public Comment on Agenda Items
5. Committee Reports
  - a. Finance – Mayor Peter Urscheler, Chair
    - i. Committee Update
    - ii. Motion to Pay Bills – *Action*
  - b. Personnel – Commissioner Marian Moskowitz, Chair
    - i. Committee Update
6. CIDP Update and Current Outlook – Tom Frawley
7. Executive Director’s Report – Tom Frawley
8. Marketing Team Report – Pamela Menet
9. Planning Team Report – Scott France
10. Letter of Support for Coalbrookdale Railroad Grant Application
11. Other Business
12. General Public Comment
13. Adjourn

The next regularly scheduled meeting of the Schuylkill River Passenger Rail Authority is planned to be conducted virtually at 3:00 PM on Monday, March 23, 2026. All are welcome to participate, but registration beforehand is required using the link provided on the Authority website:

[www.GoSRPRA.com](http://www.GoSRPRA.com).

SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY

BOARD MEETING PACKET

FEBRUARY 23, 2026

DRAFT MINUTES FROM JANUARY 26, 2026 MEETING

## Schuylkill River Passenger Rail Authority

### Board Meeting Minutes – DRAFT

Date: January 26, 2026

Time: 3:00 PM

Location: Virtual

#### Authority Board Attendees

- Commissioner Marian Moskowitz (Chair)
- Commissioner Tom DiBello (Vice Chair)
- Mayor Peter Urscheler (Treasurer)
- Scott France (Secretary)
- Pam Menet (Assistant Treasurer)
- Commissioner Christian Leinbach (Assistant Secretary)
- Mayor Eddie Moran
- Mayor Stephanie Henrick
- Matthew Edmond

#### Other Attendees

- Thomas Frawley (Executive Director)
- Dan Becker (Solicitor)

#### Absentees

None noted.

#### Meeting Summary

The meeting was called to order by Chair Marian Moskowitz. The board conducted its annual reorganization, including elections of officers and appointments to formal committees. The minutes from the December 22, 2025 board meeting were approved unanimously. Several board and public comments were shared, including a presentation from Howard Brown of the Pottstown Regional Community Foundation offering support for an upcoming meeting in Pottstown.

#### Finance Committee Report

Mayor Urscheler presented the Finance Committee report, including the receipt of the final Step 1 CIDP reimbursement and approval of prepaid and outstanding bills totaling \$13,651.81. A motion was approved to pay these bills.

#### CIDP Update

Mr. Frawley confirmed that Step 1 of the CIDP has formally concluded and the required final report has been submitted. Preparations are underway for Step 2, including preliminary drafting of multiple Step 2 deliverables.

### **Executive Director's Report**

Mr. Frawley reported that the SRPRA is now a party of record in the Union Pacific-Norfolk Southern merger proceedings before the Surface Transportation Board. He also confirmed the renewal of the authority's SAM registration.

### **Marketing Committee Report**

Pam Menet shared an update on a newly released SRPRA video and encouraged board members to promote the authority via social media. She also noted the authority's recognition by name at Tri-County Chamber of Commerce's annual economic development panel.

### **Planning Committee Report**

Scott France provided updates on FRA coordination, LSA grant modifications, and contingency plans for project momentum while advancement into Step 2 remains delayed.

### **Adjournment**

The next meeting is scheduled for February 23, 2026, at 3:00 PM. The meeting was adjourned following a motion by Commissioner Leinbach and a second by Matthew Edmond.

Respectfully submitted,

Kathy Morris  
Recording Secretary

SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY  
BOARD MEETING PACKET  
FEBRUARY 23, 2026

FINANCE COMMITTEE REPORT  
FROM  
FEBRUARY 18, 2026 MEETING



**SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY  
FINANCE COMMITTEE REPORT  
TO BE PRESENTED AT MEETING HELD FEBRUARY 18, 2026 AT 4:00 PM  
PREPARED FEBRUARY 17, 2025**

This report summarizes financial actions since the January 21, 2026 Finance Committee Meeting. It is intended to be presented at the February 18, 2026 meeting of the Finance Committee. Actions taken by the Committee on February 18, 2026 will be reported to the SRPRA Board at its February 23, 2026 meeting.

The Finance Committee regularly meets virtually on the third Wednesday of every month at 4:00 PM. Meetings of the Finance Committee are open to the public and registration information is provided on the Authority website at [www.GoSRPRA.com](http://www.GoSRPRA.com).

**Payment of Bills** – Since the January 21, 2026 Finance Committee Meeting, four routine monthly bills have been received and auto-paid; these charges remain to be ratified by the Committee and Board. Payees are Adobe, AnsweringService.com, Intuit, and Google.

*ROUTINE BILLS RECEIVED AND PAID (AUTO-PAY)*

AMOUNT	PAYEE	DESCRIPTION	PAYMENT DATE
\$21.19	Adobe	Acrobat Pro Monthly Fee	02/05/2026
\$35.00	AnsweringService.com	Monthly Fee	01/02/2025
\$40.28	Intuit	QuickBooks Monthly Fee	02/16/2026
\$111.94	Google	Google Suite Workspace	02/02/26
\$208.41	TOTAL		

In the same general timeframe, two routine monthly bills have been received and both are due and will become payable upon Finance Committee and Board approval. Payees are the Executive Director and Virtual Farm Creative. There is no bill from AECOM this month due to work having been suspended after completion of FRA CIDP Step 1 and work not yet having begun on Step 2. Copies of the two outstanding bills are included in the Finance Committee meeting packet.

*BILLS DUE AND PAYABLE*

AMOUNT	PAYEE	DESCRIPTION	BILL DATE
\$9,911.95	Thomas E. Frawley Consulting	Exec Dir Comp, January 2026	02/03/2026
\$2,400.00	Virtual Farm Creative, Inc	February Fee	01/28/2026
\$12,311.95	TOTAL		

The current total balance of SRPRA’s accounts is \$415,925.82. Upon payment of the two outstanding bills tabulated above and totaling \$12,311.95, the remaining balance in the Authority’s accounts, not including interest earned subsequent to the time of this report, will be \$403,613.87.

**LSA Grants**

*New LSA Grant Award* – The grant agreement for the December 18, 2025 award by the Pennsylvania Commonwealth Finance Agency (CFA) in the amount of \$406,575 remains to be provided and executed. This does not present a schedule concern as the funds are planned to be used as part of the local match for CIDP Step 3 funding.

*Existing \$250k LSA Grant Amendment* – A formal request was sent to PA DCED on January 16, 2026, seeking amendment of the grant agreement to revise the grant term end date from June 30, 2026 to June 30, 2029 and to add new language regarding the purpose of the grant that explicitly identifies use as matching funds for the CIDP Step 2 grant.

**2026 County Contributions**

Feedback has been received regarding the format of this year’s requests for the annual county contributions, including as an example, the need to direct the request to Montgomery County to Scott France due to the departure of the CFO and there not being an acting yet CFO appointed. Requests are planned to be sent after an informational report is provided to the SRPRA Board at the February 23 meeting. The amount is \$100k, which was approved by the SRPRA and incorporated into the county budgets last year.

**Other Business**

*Nothing to Report*

SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY  
BOARD MEETING PACKET  
FEBRUARY 23, 2026

BILLS RECEIVED SINCE JANUARY 21, 2026  
FINANCE COMMITTEE MEETING

FROM: THOMAS E FRAWLEY CONSULTING, LLC

551 Daventry Road  
Berwyn, PA 19312-1740  
Attention: Thomas E. Frawley

Thomas E. Frawley Contact Information:  
Tom@FrawleyConsulting.com  
610-724-5028 (Mobile)

TO: SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY  
Berks County Courthouse and Government Services Center  
633 Court Street  
Reading, PA 19601  
Attention: Finance Committee

Contract Date: 20SEP2022	Sequential Payment Request Number: 41
Start Date: 26SEP2022	Invoice Number: 2026-01
	Invoice Date: 03FEB2026

Invoice for services performed as Executive Director of the Schuylkill River Passenger Rail Authority for the period: Thursday, January 1, 2026 through Saturday, January 31, 2026. During January there were no charges related to the Federal Railroad Administration's Corridor Identification and Development Program that would be reimbursable under the CIDP.

LABOR, INCLUDING OVERHEAD AND FEE				
ELEMENT DESCRIPTION		TASK HOURS	CONTRACT RATE	TOTAL LABOR CHARGES
January 2026 - SRPRA (Not CIDP Reimbursable)		65.20	\$150.00	\$9,780.00
January 2026 - CIDP Step 1 Reimbursable		0.00	\$150.00	\$0.00
		65.20		\$9,780.00

EXPENSES, AT COST			
DESCRIPTON OF EXPENSES		NOTES	EXPENSES INVOICED
January 2026 - SRPRA (Not CIDP Reimbursable)			\$131.95
January 2026 - CIDP Step 1 Reimbursable			\$0.00
			\$131.95

TOTAL CHARGES THIS INVOICE - LABOR AND EXPENSES	
	\$9,911.95

CHARGES ELIGIBLE FOR REIMBURSEMENT UNDER CIDP GRANT AGREEMENT		
January 2026 Labor - CIDP Step 1 Reimbursable - Task 1		\$0.00
January 2026 Labor - CIDP Step 1 Reimbursable - Task 2		\$0.00
January 2026 Expenses - CIDP Step 1 Reimbursable		\$0.00
January 2026 Total CIDP Step 1 Reimbursable		\$0.00

INVOICE LABOR, EXPENSES, AND HOURS SUMMARY AND STATUS			
	LABOR	EXPENSES	TOTAL
CHARGED PRIOR TO 01JAN2026	\$401,345.41	\$12,112.08	\$413,457.49
CHARGED DURING 01JAN2026 - 31JAN2026	\$9,780.00	\$131.95	\$9,911.95
OVERALL CHARGED TO DATE	\$411,125.41	\$12,244.03	\$423,369.44
PREVIOUS INVOICES OUTSTANDING	\$0.00	\$0.00	\$0.00
TOTAL INVOICES OUTSTANDING INCLUDING THIS INVOICE	\$9,780.00	\$131.95	\$9,911.95

	HOURS
HOURS EXPENDED PRIOR TO 01JAN2026	3,123.45
TOTAL HOURS CHARGED DURING 01JAN2026 - 31JAN2026	65.20
TOTAL HOURS CHARGED 01SEP2022 THROUGH 31JAN2026	3,188.65

I have personally examined this billing statement. All entries are correct and reasonable for the services performed and allowable costs incurred, and no item on this statement has been previously billed.

Thomas E. Frawley, P.E., Esq. - Principal

03-JAN-2026  
DATE

Thomas E. Frawley, P.E., Esq., MBA - Executive Director  
 SRPRA Hours - Thursday, January 1, 2026 through Saturday, January 31, 2026  
 Invoice Number: 2026-01  
 Invoice Date: 03FEB2026

DAY	DATE	HOURS	DESCRIPTION OF PRIMARY ACTIVITIES PERFORMED (ADDITIONAL INFORMATION PROVIDED IN ATTACHED MONTHLY EXECUTIVE DIRECTOR'S REPORT)
Thursday	1	0.00	
Friday	2	3.00	FRA Quarterly Reports; Monthly Report and Invoice
Saturday	3	2.00	Update PowerPoint file for ASCE Presentation
Sunday	4	3.50	UP-NS Merger Materials; Prep CIDP Step 2 Materials
Monday	5	4.50	Kaplan Kirsch call; UP-NS Merger Materials; Prep CIDP Step 2 Materials
Tuesday	6	3.75	FRA Monthly Touchpoint; UP-NS Merger Materials; Step 2 Materials
Wednesday	7	4.10	Marketing Team call; UP-NS Merger Materials
Thursday	8	3.50	Draft Senators Letter; LSA Grant Amendment; Step 1 Final Report
Friday	9	4.80	Step 1 Final Report; Prep Step 2 CIDP Materials
Saturday	10	0.00	
Sunday	11	0.00	
Monday	12	3.20	Planning Team call; Social Media Review; Step 2 Materials
Tuesday	13	1.30	ASCE Webinar Presentation; Update FRA Step 1 Final Report
Wednesday	14	2.75	LSA Grant Signers; Commissioners Briefing Report; Board Agenda
Thursday	15	4.00	Berks Tech Meeting; Commissioners Report; LSA Grant Amendment
Friday	16	2.50	Finance Committee Report
Saturday	17	0.00	
Sunday	18	0.00	
Monday	19	0.00	
Tuesday	20	2.00	Commissioners Briefing; Info for Mayor Moran; Step 2 Materials
Wednesday	21	3.30	Finance Committee; Tri-County Economic Development Brunch
Thursday	22	5.50	Limerick Developer Briefing; SAM Renewal; Board Meeting Packet
Friday	23	1.50	Board Meeting Packet; Step 2 Materials
Saturday	24	0.00	
Sunday	25	0.00	
Monday	26	2.05	Board Meeting; Senate Staff calls
Tuesday	27	1.75	SAM Renewal
Wednesday	28	0.50	Pay Board Authorized Bills
Thursday	29	1.50	Update Contact Information File
Friday	30	4.20	Reading State of the City; Prep 2025 Audit Materials
Saturday	31	0.00	
Task Totals:		65.20	



Certified: \_\_\_\_\_  
 Thomas E. Frawley, P.E., Esq. - Principal

Date: 03-FEB-2026

Thomas E. Frawley, P.E., Esq., MBA - Executive Director

CIDP Hours - Thursday, January 1, 2026 through Saturday, January 31, 2026

Invoice Number: 2026-01

Invoice Date: 03FEB2026

DAY	DATE	HOURS	DESCRIPTION OF PRIMARY ACTIVITIES PERFORMED (ADDITIONAL INFORMATION PROVIDED IN ATTACHED MONTHLY EXECUTIVE DIRECTOR'S REPORT)
Thursday	1	0.00	
Friday	2	0.00	
Saturday	3	0.00	
Sunday	4	0.00	
Monday	5	0.00	
Tuesday	6	0.00	
Wednesday	7	0.00	
Thursday	8	0.00	
Friday	9	0.00	
Saturday	10	0.00	
Sunday	11	0.00	
Monday	12	0.00	
Tuesday	13	0.00	
Wednesday	14	0.00	
Thursday	15	0.00	
Friday	16	0.00	
Saturday	17	0.00	
Sunday	18	0.00	
Monday	19	0.00	
Tuesday	20	0.00	
Wednesday	21	0.00	
Thursday	22	0.00	
Friday	23	0.00	
Saturday	24	0.00	
Sunday	25	0.00	
Monday	26	0.00	
Tuesday	27	0.00	
Wednesday	28	0.00	
Thursday	29	0.00	
Friday	30	0.00	
Saturday	31	0.00	

Task 1 Hours:	0.00
Task 2 Hours:	0.00
Total Hours:	0.00

Certified:   
Thomas E. Frawley, P.E., Esq. - Principal

Date: 03-FEB-2026





**VFC, Inc.**  
 31A Ridge Road, Suite One  
 Phoenixville, Pennsylvania 19460  
**VirtualFarm.com**

# Invoice

Date	Invoice No.
1/25/2026	15689

SRPRA  
 Thomas Freawley

Terms
Net 30

Description	Amount
ANNUAL MARKETING PARTNERSHIP: February 2026	2,400.00
Refer to proposal for defined plan elements and reactionary marketing consultation (start date 1/1/2026, end date 12/31/2026)	
Billed monthly \$2400.00	
Sales Tax	0.00
<b>Total</b>	<b>\$2,400.00</b>

To remit payment via ACH: Phoenixville Federal Bank and Trust 533 Kimberton Rd. P.O Box 1046 Kimberton, PA 19442  
 ACH# 231374916, Account: Virtual Farm Creative, Account # 0041038845 \*Please email ideas@virtualfarm.com with invoice #'s and invoice amounts  
 paid for ACH payments.  
 INVOICES ARE DUE UPON RECEIPT  
 THANK YOU FOR YOUR BUSINESS!

SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY  
BOARD MEETING PACKET  
FEBRUARY 23, 2026

COABROOKDALE RAILROAD LETTER OF SUPPORT

**(LETTERHEAD)**

February 19, 2026

The Honorable Sean Duffy  
Secretary of Transportation  
United States Department of Transportation  
1200 New Jersey Avenue, SE  
Washington, DC 20590  
And Via Electronic Mail to [BUILDgrants@dot.gov](mailto:BUILDgrants@dot.gov)

**RE: Support for the Pottstown Multimodal Facility Project  
FY 2026 BUILD Grant Application**

Dear Secretary Duffy,

On behalf of the Schuylkill River Passenger Rail Authority (SRPRA), I am writing to express our support for the Pottstown Multimodal Facility Project. SRPRA was organized by the Pennsylvania counties of Berks, Montgomery and Chester in 2021 to bring Amtrak intercity passenger rail service to the Reading - Philadelphia – New York Corridor and is currently enrolled in the Federal Railroad Administration’s Corridor Identification and Development Program. SRPRA views this project as providing important benefits that will affect the reliability and safety of SRPRA’s proposed intercity passenger rail service.

Specifically, the Eastern Berks Gateway Railroad (EBGX) interchanges freight traffic on an almost daily basis with Norfolk Southern (NS). Space and infrastructure constraints on EBGX’s property have led to the current practice that provides for NS local freight trains to occupy one of the two main NS tracks for between approximately 30 minutes to an hour or more while cars are moved to or from a siding on EBGX property. The Pottstown Multimodal Facility Project includes additional track on EBGX right-of-way that would allow the entire NS local freight train to move off the NS main tracks and would reduce the need for some movements in which the locomotive pushes cars across the King Street grade crossing. These changes in operation of local freight trains would minimize the potential for delays to the planned Amtrak passenger trains, while improving safety of railroad operations.

Thank you for your consideration.

Respectfully,

Thomas E. Frawley, P.E., Esq., MBA – Executive Director