

Schuylkill River Passenger Rail Authority

Finance Committee Meeting Minutes

June 18, 2025

4:00 p.m.

Via Zoom

SRPRA Finance Committee Members in Attendance:

- Peter Urscheler, Phoenixville Borough Mayor, SRPRA Treasurer
- David Hunter, Executive Director, Berks County Planning Commission

SRPRA Finance Committee Members Absent:

- Tom DiBello, Montgomery County Commissioner, SRPRA Deputy Treasurer

Call to Order

Mayor Peter Urscheler, SRPRA's Treasurer, called the meeting to order at 4:06 p.m.

Approval of May 14, 2025 Minutes – Action

David Hunter motioned to approve the minutes of the May 14, 2025 Finance Committee meeting. Peter Urscheler seconded the motion.

Hearing no objections, the minutes were approved as presented.

Committee Member Comments

There were no comments from committee members.

Public Comment on Agenda Items

There were no members of the public in attendance and no comments were received. The Committee therefore waived the reading of the meeting comment policy.

Executive Director's Report

Executive Director Tom Frawley provided the following updates:

- CIDP Grant Reimbursement:

The Authority is largely caught up on reimbursements for Task 2 (Technical Work), covering September 2024 through February 2025. A subsequent reimbursement request was submitted for March and April 2025 in the amount of \$6,250.69 and remains outstanding. Task 1 reimbursements remain on hold, with anticipated reconciliation at Step1 contract closeout this summer.

- 2024 Audit:

The final version of the 2024 SRPRA audit was received from Maillie LLP, and on May 22 was submitted to Pennsylvania DCED in advance of the required deadline.

- County Contributions:

Contributions from Chester and Montgomery Counties remain outstanding. The Chester County payment is expected within a few days following the resolution of a miscommunication regarding payment methods.

- Financial Summary:

- Four routine bills (answering service, Google Suite, Adobe Acrobat Pro, QuickBooks) totaling \$147.77 have been paid and await ratification.
- Three outstanding bills totaling \$14,924.69 (Executive Director invoice, Virtual Farm Creative marketing services, and AECOM invoice) are pending approval.
- Current balance: \$273,749.60
- Projected post-payment balance: \$258,824.91

- FRA Receivables:

A reimbursement of \$6,250.69 is pending. Task 1 reimbursements for the period September 2024 through April 2025 totaling \$33,245.42 are expected at contract closeout.

There were no questions from committee members.

Payment of Bills – Action

David Hunter motioned to approve:

- The ratification of prepaid bills between May 14 and June 18, 2025, totaling \$147.77, and
- The payment of outstanding bills totaling \$14,924.69,

and that these approvals be recommended to the full board for final approval.

Peter Urscheler seconded the motion.

Hearing no opposition, the motion was approved as presented.

Other Business

There was no other business discussed.

General Public Comment

There were no members of the public in the meeting room or otherwise participating virtually. No public comments were submitted.

Adjournment

Peter Urscheler noted the next Finance Committee meeting is scheduled for Wednesday, July 16, 2025 at 4:00 p.m. via Zoom, and encouraged attendees to visit www.GoSRPRA.com for information and registration links.

David Hunter motioned to adjourn the meeting.

Peter Urscheler seconded the motion.

Hearing no opposition, the meeting was adjourned.

Respectfully submitted,
Kathy Morris
Recording Secretary