

**Schuylkill River Passenger Rail Authority (SRPRA)**  
**Finance Committee Meeting Minutes**  
**October 15, 2025**  
**4:00 p.m.**  
**Via Zoom**

**Finance Committee Members in Attendance:**

- Peter Urscheler, Phoenixville Borough Mayor, SRPRA Treasurer
- Thomas DiBello, Montgomery County Commissioner, SRPRA Deputy Treasurer

**Additional Attendees:**

- Thomas Frawley, Executive Director
- Pam Shupp Menet, Director of Economic & Community Development, Berks County (guest)

**Call to Order**

Chair Peter Urscheler called the meeting to order.

Due to technical difficulties, Commissioner DiBello initially joined as an attendee rather than a panelist. The issue was resolved, and a commitment was made to review and update panelist invite procedures to prevent future issues.

**Approval of September 17, 2025, Meeting Minutes – Action**

Commissioner DiBello motioned to approve the minutes of the September 17, 2025, meeting.

Peter Urscheler seconded the motion.

Hearing no opposition, the minutes were approved as presented.

**Committee Member Comments**

There were no comments from committee members.

**Public Comment on Agenda Items**

No members of the public were present. The Committee waived the reading of the public comment policy.

**Executive Director's Report**

Executive Director Thomas Frawley reported the following:

**FRA Reimbursement Update**

- The final reimbursement request for Step 1 of the Corridor Identification and Development Program (CIDP), totaling **\$48,325.96**, is still pending.
- This reimbursement includes multiple months of Task 1 charges and is larger than typical monthly requests.

**Payment of Bills**

• **Prepaid Routine Bills (Auto-Paid):**

- AnsweringService.com
- Google
- Adobe
- **Total:** \$168.13

• **Outstanding Bills for Approval:**

- Executive Director (September services)
- Virtual Farm Creative (marketing/social media services)
- **Total:** \$9,075.00

- **No AECOM invoice** this month due to pause in services pending transition to Step 2.

**Account Balances**

- Current account balance: **\$418,978.75**
- Projected balance after approved payments: **\$409,903.75**
- Upon reimbursement from FRA, the account balance will increase significantly.

#### **LSA Grant Application Update**

- SRPRA's application for a **\$1 million Local Share Account (LSA) grant** from the Commonwealth remains under review.
- No October meeting of the Commonwealth Financing Authority is scheduled.
- The next opportunity for review is at the **November 18, 2025**, meeting.

#### **Action – Approval of Bills**

Peter Urscheler motioned to:

- Approve prepaid bills from September 17 to October 15, 2025, totaling **\$168.13**
- Approve payment of outstanding bills totaling **\$9,075.00**
- Recommend both for final approval by the full Authority Board at the October 27, 2025, meeting

Commissioner DiBello seconded the motion.

Hearing no objections, the motion was approved unanimously.

#### **Other Business**

Chair Urscheler suggested that Mr. Frawley resend Zoom panelist links and remove any outdated invitations to prevent future access issues. Mr. Frawley committed to do so.

#### **General Public Comment**

Mr. Frawley confirmed no members of the public were present or waiting in the Zoom room.

#### **Adjournment**

Commissioner DiBello motioned to adjourn the meeting.

Peter Urscheler seconded the motion.

The meeting was adjourned.

#### **Next Full Board Meeting:**

**October 27, 2025** – *In person in Phoenixville*

Details and registration: [www.gosrpra.com](http://www.gosrpra.com)

**Respectfully submitted,**

Kathy Morris

Recording Secretary