

Schuylkill River Passenger Rail Authority (SRPRA)
Finance Committee Meeting Minutes
November 15, 2025
4:00 p.m.
Via Zoom

Finance Committee Members in Attendance:

- Peter Urscheler, Phoenixville Borough Mayor, SRPRA Treasurer
- Thomas DiBello, Montgomery County Commissioner, SRPRA Deputy Treasurer

Additional Attendees:

- Thomas Frawley, Executive Director

Call to Order

Chair Peter Urscheler called the meeting to order.

Due to Mayor Urscheler and Commissioner DiBello participating while traveling, Mayor Urscheler asked that Mr. Frawley conduct the meeting until the action items require attention, at which time he and Commissioner DiBello will resume audio participation.

Approval of October 15, 2025, Meeting Minutes – Action

Mayor Urscheler motioned to approve the minutes of the October 15, 2025, meeting.

Commissioner DiBello seconded the motion.

Hearing no opposition, the minutes were approved as presented.

Committee Member Comments

There were no comments from committee members.

Public Comment on Agenda Items

No members of the public were present. The Committee waived the reading of the public comment policy.

Executive Director's Report

Executive Director Thomas Frawley reported the following:

FRA Reimbursement Update

- The final reimbursement request for Step 1 of the Corridor Identification and Development Program (CIDP), totaling **\$48,325.96**, is still pending.

Payment of Bills

• **Routine Bills Received and Paid (Auto-Paid):**

- AnsweringService.com
- Google
- Adobe
- Intuit / QuickBooks
- **Total:** \$224.24

• **Additional Bills Received and Paid:**

- 21st Century Media Group (Mandatory Public Notices)
- Queen of Hearts Catering (In-Person October Board Meeting Refreshments)
- **Total:** \$2,021.42

- **Outstanding Bills for Approval:**
 - Executive Director (October services)
 - Virtual Farm Creative (marketing/social media services)
 - Kozloff Stoudt (Legal Services)
 - **Total:** \$20,399.89
- **No AECOM invoice** this month due to pause in services pending advancement into Step 2.

Account Balances

- Current account balance: **\$408,882.08**
- Projected balance after approved payments: **\$388,482.19**
- Upon reimbursement from FRA, the account balances will increase significantly.

LSA Grant Application Update

- SRPRA's application for a **\$1 million Local Share Account (LSA) grant** from the Commonwealth remains under review.
- The Commonwealth Financing Authority met on November 18 but results of LSA grant applications were not announced.
- The next opportunity for review is at the **January 2026** meeting.

Action – Approval of Bills

Peter Urscheler motioned to:

- Approve prepaid bills from October 27 to November 17, 2025, totaling **\$2,245.66**
- Approve payment of outstanding bills totaling **\$20,399.89**
- Recommend both for final approval by the full Authority Board at the November 24, 2025, meeting

Commissioner DiBello seconded the motion.

Hearing no objections, the motion was approved unanimously.

Other Business

No other business was brought to the Committee.

General Public Comment

Mr. Frawley confirmed no members of the public were present and no questions were visible in the chat or the Q&A function.

Adjournment

Peter Urscheler motioned to adjourn the meeting.

Commissioner DiBello seconded the motion.

The meeting was adjourned.

Next Full Board Meeting:

November 24, 2025 – *Virtual Only*

Details and registration: www.gosrpra.com

Respectfully submitted,

Thomas E. Frawley
Executive Director