

# **Schuylkill River Passenger Rail Authority (SRPRA)**

## **Finance Committee Meeting Minutes**

**December 17, 2025**

**4:00 p.m.**

**Via Zoom**

### **Finance Committee Members in Attendance:**

- Peter Urscheler, Phoenixville Borough Mayor, SRPRA Treasurer
- Thomas DiBello, Montgomery County Commissioner, SRPRA Deputy Treasurer

### **Additional Attendees:**

- Thomas Frawley, Executive Director
- Pamela Menet, Incoming Finance Committee Member (January 2026)

### **Call to Order**

Chair Peter Urscheler called the meeting to order.

### **Approval of November 19, 2025, Meeting Minutes – Action**

Commissioner DiBello motioned to approve the minutes of the November 19, 2025 meeting. Mayor Urscheler seconded the motion. Hearing no opposition, the minutes were approved as presented.

### **Committee Member Comments**

Commissioner DiBello commented humorously about still awaiting Christmas gifts from the Chair. Mayor Urscheler affirmed the gifts were en route and welcomed Pamela Menet, who will officially join the committee in January representing Berks County.

### **Public Comment on Agenda Items**

No members of the public were present. The committee waived the reading of the public comment policy.

### **Executive Director’s Report**

Mr. Frawley reported that the final Step 1 CIDP invoice totaling \$48,325.96 was delayed due to a technical issue but has now been approved and is expected to be paid before the end of the week.

### **Payment of Bills**

Routine auto-paid bills totaled \$96.47.

Annual Zoom subscription: \$900.81.

Outstanding bills for Executive Director services and Virtual Farm Creative totaled \$9,848.78.

### **Account Balances**

Current combined balance: \$388,771.57.

Balance after payments: \$378,922.79.

Projected balance after FRA reimbursement: \$427,248.75.

### **Action – Approval of Bills**

Commissioner DiBello moved approval of all listed bills. Mayor Urscheler seconded. Motion carried unanimously.

## **Other Business**

- LSA grant decision expected at CFA meeting on January 20, 2026.
- Virtual Farm Creative contract renewal to be voted on by full board; rates unchanged.
- 2026 meeting schedule to continue third Wednesday monthly, with May adjusted.

## **General Public Comment**

None.

## **Adjournment**

Commissioner DiBello moved to adjourn. Mayor Urscheler seconded. Meeting adjourned.

**Respectfully submitted,**

Kathy Morris

Recording Secretary