



SRPRA Finance Committee Meeting Minutes – APPROVED

Date: June 17, 2026

Time: 4:03 PM

Location: Virtual Meeting via Zoom

Finance Committee Attendees

- Peter Urscheler (Chair)
- Pamela Menet

Finance Committee Absentees

- Tom DiBello

Other Attendees

- Thomas Frawley, Executive Director

1. Call to Order

Finance Committee Chair Peter Urscheler called the meeting to order at 4:03 PM. Due to travel obligations, Mr. Urscheler advised that he was participating remotely and requested assistance from Executive Director Thomas Frawley in facilitating portions of the meeting agenda.

2. Approval of Meeting Minutes

The Committee reviewed the minutes from the May 13, 2026, Finance Committee meeting. Pamela Menet moved to approve the minutes as presented. Peter Urscheler seconded the motion. Hearing no objections, the motion passed unanimously and the minutes were approved.

3. Committee Member Comments

Pamela Menet reported that she had no comments. Mr. Urscheler also reported that he had no comments.

4. Public Comment on Agenda Items

Mr. Frawley confirmed that no members of the public were present in the virtual meeting room and that no comments had been submitted through the chat function. As no members of the public were present, the Committee waived the reading of the public comment policy.

5. Executive Director's Report

County Contributions: The Authority continues to await receipt of 2026 annual county contributions from both Berks County and Montgomery County.

Payment of Bills: Four routine monthly expenses were automatically paid and require ratification by the Committee: Intuit QuickBooks, AnsweringService.com, Google Workspace, and Adobe Acrobat Pro. Total prepaid expenses were \$208.41.

Three invoices requiring approval were received: Executive Director services, Virtual Farm Creative marketing and communications services, and Kozloff Stoudt legal services. Total outstanding invoices were \$11,665.70.

Account Balances: Combined operating and reserve account balances totaled \$461,217.52. Following payment of outstanding invoices, the projected balance would be \$449,551.82, excluding interest earnings and future county contributions.

Draft Budget Review: The proposed 2026–2028 Authority Budget had been circulated to the Committee and Board. No comments or revisions were received. The Committee was asked to consider recommending the budget to the full Board for adoption at the June 22, 2026 Board meeting.

6. Approval of Bills

Pamela Menet moved to approve and recommend to the Board ratification of prepaid expenses totaling \$208.41 and payment of outstanding invoices totaling \$11,665.70. Peter Urscheler seconded the motion. Hearing no opposition, the motion passed unanimously.

7. Recommendation of 2026–2028 Budget

Pamela Menet moved to recommend approval of the proposed budget to the full Board. Peter Urscheler seconded the motion. Hearing no opposition, the motion passed unanimously.

8. Other Business

No additional business was brought before the Committee.

9. General Public Comment

No public comments were received. The next Finance Committee meeting is scheduled for Wednesday, July 22, 2026, at 4:00 PM via Zoom.

10. Adjournment

Pamela Menet moved to adjourn the meeting. Peter Urscheler seconded the motion. Hearing no opposition, the motion passed unanimously. The meeting adjourned at 4:11 PM.

Respectfully submitted,

Kathy Morris
Recording Secretary