

SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY

FINANCE COMMITTEE MEETING PACKET

OCTOBER 21, 2026

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AGENDA

EXECUTIVE DIRECTOR'S REPORT TO THE FINANCE COMMITTEE

BILLS RECEIVED SINCE SEPTEMBER 23, 2026 COMMITTEE MEETING

THE SEPTEMBER 23 FINANCE COMMITTEE MEETING WAS NOT CONVENED DUE TO LACK OF A QUORUM; THERE ARE NO MINUTES.

Schuylkill River Passenger Rail Authority
FINANCE COMMITTEE
Meeting Agenda
October 21, 2026, 4:00 pm

1. Call to Order
2. Approve minutes from August 19 meeting
3. Committee Member Comments
4. Public Comment on Agenda Items
5. Receive Executive Director's Report dated September 23
6. Executive Director's Current Report
7. Ratification and Payment of Bills – *Action*
8. Other Business
9. General Public Comment
10. Adjourn

The next regularly scheduled meeting of the Schuylkill River Passenger Rail Authority Finance Committee will be conducted as a virtual meeting at 4:00 PM on Wednesday, November 18, 2026. All SRPRA Finance Committee meetings are open to the public and are conducted as Zoom webinars.

Please visit the Authority website for more information and the registration link.
www.GoSRPRA.com

SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY

FINANCE COMMITTEE MEETING PACKET

OCTOBER 21, 2026

EXECUTIVE DIRECTOR'S REPORT TO THE FINANCE COMMITTEE

SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY
FINANCE COMMITTEE REPORT
TO BE PRESENTED AT MEETING HELD OCTOBER 21, 2026 AT 4:00 PM
PREPARED OCTOBER 19, 2026

This report summarizes financial actions since the September 23, 2026 Finance Committee meeting date. It is intended to be presented at the October 21, 2026 meeting of the Finance Committee. Actions taken by the Committee on October 21, 2026 will be reported to the SRPRA Board at its October 26, 2026 meeting.

The Finance Committee meets monthly on the Wednesday prior to the monthly Authority Board meeting. Meetings of the Finance Committee are held at 4:00 PM and employ a Zoom virtual webinar format. Meetings are open to the public, but registration is required. Registration information is provided on the Authority website at www.GoSRPRA.com.

Payment of Bills – Since the September 23, 2026 Finance Committee meeting date, four routine monthly bills have been received and auto-paid; these charges remain to be ratified by the Committee and Board. Payees are Intuit, AnsweringService.com, Google and Adobe. The account totals presented later in this report are net of the auto-paid charges.

ROUTINE BILLS RECEIVED AND PAID (AUTO-PAY)

AMOUNT	PAYEE	DESCRIPTION	PAYMENT DATE
$35.00	AnsweringService.com	Monthly Fee	10/01/2025
$111.94	Google	Google Suite Workspace	10/02/2026
$21.19	Adobe	Acrobat Pro Monthly Fee	10/05/2026
$40.28	Intuit	QuickBooks Subscription	10/16/2026
$208.41	TOTAL		

BILLS DUE AND PAYABLE

In the same general timeframe, two routine monthly invoices and one periodic routine invoice have been received and all are due and will become payable upon Finance Committee and Board approval. Payees are Virtual Farm Creative, the Executive Director, and Kozloff Stoudt. AECOM activity remains on-hold, pending the FRA CIDP Step 2 Grant obligation. Copies of the three outstanding bills are included in the Finance Committee meeting packet.

AMOUNT	PAYEE	DESCRIPTION	BILL DATE
$2,400.00	Virtual Farm Creative, Inc	October Fee	09/25/2026
$11,433.90	Thomas E. Frawley Consulting	Exec Dir Compensation, Sept 2026	09/09/2026
$688.20	Kozloff Stoudt, Attorneys	September 2026 Charges	09/22/2026
$14,522.10	TOTAL		

The current combined total balance of SRPRA's Operating and Reserve accounts is $599,331.06. Upon payment of the three outstanding bills tabulated above and totaling $14,522.10, the remaining balance in the Authority's accounts, not including interest earned subsequent to the time of this report, will be $584,808.96.

Other Business

Nothing to Report

SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY

FINANCE COMMITTEE MEETING PACKET

OCTOBER 21, 2026

BILLS RECEIVED SINCE SEPTEMBER 23, 2026 COMMITTEE MEETING

FROM: THOMAS E FRAWLEY CONSULTING, LLC

551 Daventry Road
Berwyn, PA 19312-1740
Attention: Thomas E. Frawley

Thomas E. Frawley Contact Information:
Tom@FrawleyConsulting.com
610-724-5028 (Mobile)

TO: SCHUYLKILL RIVER PASSENGER RAIL AUTHORITY
Berks County Courthouse and Government Services Center
633 Court Street
Reading, PA 19601
Attention: Finance Committee

	Sequential Payment Request Number: 49
Contract Date: 20SEP2022	Invoice Number: 2026-09
Start Date: 26SEP2022	Invoice Date: 06OCT2026

Invoice for services performed as Executive Director of the Schuylkill River Passenger Rail Authority for the period: Tuesday, September 1, 2026 through Wednesday, Se[ptember 30, 2026. During September there were some 41.75 hours of actitivities related to the Federal Railroad Administartion's Corridor Identification and Development Program, but none were reimbursable under the CIDP due to SRPRA's Step 2 grant funds not yet being obligated.

LABOR, INCLUDING OVERHEAD AND FEE

ELEMENT DESCRIPTION		TASK HOURS	CONTRACT RATE	TOTAL LABOR CHARGES
September 2026 - SRPRA (Not CIDP Reimburseable)		76.15	$150.00	$11,422.50
September 2026 - CIDP Step 2 Reimburseable		0.00	$150.00	$0.00
		76.15		$11,422.50

EXPENSES, AT COST

DESCRIPTON OF EXPENSES		NOTES	EXPENSES INVOICED
September 2026 - SRPRA (Not CIDP Reimburseable)			$11.40
September 2026 - CIDP Step 1 Reimburseable			$0.00
			$11.40

TOTAL CHARGES THIS INVOICE - LABOR AND EXPENSES

	$11,433.90

CHARGES ELIGIBLE FOR REIMBURSEMENT UNDER CIDP GRANT AGREEMENT

September 2026 Labor - CIDP Step 2 Reimburseable		$0.00
September 2026 Expenses - CIDP Step 2 Reimburseable		$0.00
September 2026 Total CIDP Step 2 Reimburseable		$0.00

INVOICE LABOR, EXPENSES, AND HOURS SUMMARY AND STATUS

	LABOR	EXPENSES	TOTAL
CHARGED PRIOR TO 01SEP2026	$486,875.41	$16,908.35	$503,783.76
CHARGED DURING 01SEP2026 - 30SEP2026	$11,422.50	$11.40	$11,433.90
OVERALL CHARGED TO DATE	$498,297.91	$16,919.75	$515,217.66
PREVIOUS INVOICES OUTSTANDING	$0.00	$0.00	$0.00
TOTAL INVOICES OUTSTANDING INCLUDING THIS INVOICE	$11,422.50	$11.40	$11,433.90

	HOURS
HOURS EXPENDED PRIOR TO 01SEP2026	3,630.95
TOTAL HOURS CHARGED DURING 01SEP2026 - 30SEP2026	76.15
TOTAL HOURS CHARGED 01SEP2022 THROUGH 30SEP2026	3,707.10

I have personally examined this billing statement. All entries are correct and reasonable for the services performed and allowable costs incurred, and no item on this statement has been previously billed.

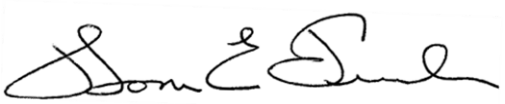


Thomas E. Frawley, P.E., Esq. - Principal

06-OCT-2026
DATE

Thomas E. Frawley, P.E., Esq., MBA - Executive Director
SRPRA Hours - Tuesday, September 1, 2026 through Wednesday, September 30, 2026
Invoice Number: 2026-09
Invoice Date: 06OCT2026

DAY	DATE	HOURS	DESCRIPTION OF PRIMARY ACTIVITIES PERFORMED (ADDITIONAL INFORMATION PROVIDED IN ATTACHED MONTHLY EXECUTIVE DIRECTOR'S REPORT)
Tuesday	1	4.25	Step 2 Document - Public Coordination Plan (3.25); Berks 275 Article
Wednesday	2	1.30	UP+NS Merger Docs; Update Project Fact Sheet
Thursday	3	3.25	Kaplan Kirsch Call; STB EIS Input; Reauthorization Continuing Resolution
Friday	4	6.50	Amtrak Calll; Commissioner Moskowitz Calls (2); Congressional Delegation Staff Calls (2); Kaplan Kirsch Docs; Berks 275 Article
Saturday	5	0.00	
Sunday	6	0.00	
Monday	7	0.00	LABOR DAY
Tuesday	8	6.25	Step 2 Docs - Route Options, Public Coordination Plan; Emails
Wednesday	9	3.50	Monthly Report and Invoice; Emails
Thursday	10	1.50	Step 2 Docs - Route Options, Public Coordination Plan; Emails
Friday	11	4.00	Step 2 Doc - Service Options Analysis
Saturday	12	0.00	
Sunday	13	0.00	
Monday	14	5.90	GVF TMA Mtg; Planning Team Mtg; Step 2 Doc - Service Options (2.75)
Tuesday	15	3.60	FRA Monthly Meeting; Step 2 Documents (3.0)
Wednesday	16	2.00	Kaplan Kirsch Call including prep; Social Media Materials
Thursday	17	0.00	
Friday	18	0.00	
Saturday	19	0.00	
Sunday	20	0.50	Emails
Monday	21	6.00	Step 2 Docs Appendicies (2.0); Commissioners Brief; Fin Cmte Report
Tuesday	22	5.00	Commissioners Briefing; Step 2 Docs (2.0)
Wednesday	23	5.50	Finance Cmte Mtg; Step 2 Docs (4.75)
Thursday	24	2.75	Board Packet; Marketing Team Emails
Friday	25	2.50	Step 2 Documents
Saturday	26	0.00	
Sunday	27	0.00	
Monday	28	3.60	Board Meeting; RUN Presentation; Step 2 Doc - Service Options (2.0)
Tuesday	29	2.75	Step 2 Doc - Service Options (2.25); Social Media Posts
Wednesday	30	5.50	Step 2 Docs - Statement of Purpose & Need, Service Options
Task Totals:		76.15	



Certified: _____ Date: 06-OCT-2026

Thomas E. Frawley, P.E., Esq. - Prinicpal

Thomas E. Frawley, P.E., Esq., MBA - Executive Director
CIDP Hours - Tuesday, September 1, 2026 through Wednesday, September 30, 2026
Invoice Number: 2026-09
Invoice Date: 06OCT2026

DAY	DATE	HOURS	DESCRIPTION OF PRIMARY ACTIVITIES PERFORMED (ADDITIONAL INFORMATION PROVIDED IN ATTACHED MONTHLY EXECUTIVE DIRECTOR'S REPORT)
Tuesday	1	0.00	
Wednesday	2	0.00	
Thursday	3	0.00	
Friday	4	0.00	
Saturday	5	0.00	
Sunday	6	0.00	
Monday	7	0.00	
Tuesday	8	0.00	
Wednesday	9	0.00	
Thursday	10	0.00	
Friday	11	0.00	
Saturday	12	0.00	
Sunday	13	0.00	
Monday	14	0.00	
Tuesday	15	0.00	
Wednesday	16	0.00	
Thursday	17	0.00	
Friday	18	0.00	
Saturday	19	0.00	
Sunday	20	0.00	
Monday	21	0.00	
Tuesday	22	0.00	
Wednesday	23	0.00	
Thursday	24	0.00	
Friday	25	0.00	
Saturday	26	0.00	
Sunday	27	0.00	
Monday	28	0.00	
Tuesday	29	0.00	
Wednesday	30	0.00	
		0.00	

Task 2 Hours:	0.00
Total Hours:	0.00



Certified: _____ Date: 06-OCT-2026

Thomas E. Frawley, P.E., Esq. - Prinicpal

Thomas E. Frawley, P.E., Esq., MBA - Executive Director
Expenses - Tuesday, September 1, 2026 through Wednesday, September 30, 2026
Invoice Number: 2026-09
Invoice Date: 06OCT2026

EXPENSES THIS INVOICE			
DATE	**DESCRIPTION**	**AMOUNT**	**NOTES**
14-Sep-26	Personal Auto: 15.0 Miles @ $0.76 / Mile	$11.40	Berwyn - King of Prussia RT

Task 1 Total: $11.40

Total Exenses - SRPRA:	$11.40
Total Exenses - CIDP Step 1 Reimburseable:	$0.00

Certified: _____ Date: 06-OCT-2026

Thomas E. Frawley, P.E., Esq. - Prinicpal

VFC, Inc.
31A Ridge Road, Suite One
Phoenixville, Pennsylvania 19460
VirtualFarm.com

Invoice

Date	Invoice No.
9/25/2026	15994

SRPRA
Thomas Frawley

Terms
Net 30

Description	Amount
ANNUAL MARKETING PARTNERSHIP: October 2026	2,400.00
Refer to proposal for defined plan elements and reactionary marketing consultation (start date 1/1/2026, end date 12/31/2026)	
Billed monthly $2400.00	
Sales Tax	0.00

Total $2,400.00

To remit payment via ACH: Phoenxiville Federal Bank and Trust 533 Kimberton Rd. P.O Box 1046 Kimberton, PA 19442
ACH# 231374916, Account: Virtual Farm Creative, Account # 0041038845 *Please email ideas@virtualfarm.com with invoice #'s and invoice amounts paid for ACH payments.
INVOICES ARE DUE UPON RECEIPT
THANK YOU FOR YOUR BUSINESS!

KOZLOFF STOUDT ATTORNEYS

2640 Westview Drive
Wyomissing, PA 19610
(610) 670-2552
TAX ID# 23-3022715

October 19, 2026
Invoice No. 211415

Schuylkill River Passenger Rail Authority
Attn: Thomas Frawley
633 Court Street
Reading, PA 19601

Client No: 212609 - Schuylkill River Passenger Rail Authority

Matter	Professional Services	Expenses	Total
001 - General	378.60	0.00	378.60
004 - Board Meeting	309.60	0.00	309.60
	Total Current Invoice		**$688.20**

Client Level Accounts Receivable Aging

Total for Client	0 to 30	31 to 60	61 to 90	91 to 120	121 Plus
$688.20	$688.20	$0.00	$0.00	$0.00	$0.00

PAYABLE UPON RECEIPT - PLEASE REFERENCE CLIENT AND INVOICE NUMBER ON REMITTANCE

KOZLOFF STOUDT ATTORNEYS

2640 Westview Drive
Wyomissing, PA 19610
(610) 670-2552
TAX ID# 23-3022715

October 19, 2026

Client No: 212609 - Schuylkill River Passenger Rail Authority **Invoice No. 211415**

Matter: 001 General

PROFESSIONAL SERVICES

Date		Services
09/04/26	NLH	Correspondences to and from Mr. Frawley
09/04/26	NLH	Correspondence from Tom Frawley
09/08/26	NLH	Correspondence from Mr. Frawley
09/10/26	DPB	Emails Tom Fraley regarding executive session; telephone calls Thom Farley regarding executive session conference call Thom Farley and commissioner Moskowitz regarding executive session;
09/24/26	NLH	Correspondence from Mr. Frawley

Total for Professional Services **$378.60**

Total This Matter **$378.60**

KOZLOFF STOUDT ATTORNEYS

2640 Westview Drive
Wyomissing, PA 19610
(610) 670-2552
TAX ID# 23-3022715

October 19, 2026

Client No: 212609 - Schuylkill River Passenger Rail Authority **Invoice No. 211415**

Matter: 004 Board Meeting

PROFESSIONAL SERVICES

Date		Services	
09/28/26	DPB	Telephone call Tom Frawley, prepare/attend Board Meeting;	
Total for Professional Services			**$309.60**
		Total This Matter	**$309.60**